

**Galactic Employer Services 401(k) Plan
930031 - 000
ROLLOVER FORM**

Social Security Number:

Four Simple Steps:

1. Contact your Plan Administrator or refer to your Summary Plan Description to make sure you're eligible to roll over your Plan account balance from a prior qualified retirement plan.
2. Contact your prior Company and request a rollover distribution. If you have an IRA, contact your IRA investment manager and request a withdrawal. Be sure to have the distribution check made payable to **Transamerica, FBO "Reference Your Name"** (e.g., Transamerica, FBO Jane Doe) and have it sent directly to you.
3. Complete the Rollover Form below.
4. Submit the Rollover Form along with the distribution check to your Plan Administrator.

You must complete a Beneficiary Designation Form. If you have not already completed an Enrollment/Change Form or Beneficiary Designation Form, please contact your Plan Administrator.

Employee Information

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
First Name	Initial	Last Name	
<input type="text"/>		<input type="text"/>	
Street Address		Apartment No.	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
City	State	ZIP	
<input type="text"/>	<input type="text"/>	<input type="radio"/> Married <input type="radio"/> Not married	
Date of Birth (MM/DD/YYYY)	Date of Hire (MM/DD/YYYY)		

Previous Plan/IRA Information

Name of Prior Plan

- | | | | | | |
|--|--|--|---|---|---|
| <input type="radio"/> 401(k) | <input type="radio"/> 401(a) | <input type="radio"/> 403(a) | <input type="radio"/> 403(b) | <input type="radio"/> Profit Sharing | <input type="radio"/> Money Purchase |
| <input type="radio"/> Governmental 457 Plan | <input type="radio"/> Conduit IRA | <input type="radio"/> Traditional IRA | <input type="radio"/> Roth 401(k) - Direct | <input type="radio"/> Roth 401(k) - Indirect | |

Type of Plan

Your Plan may not accept rollovers from all plan types listed above. Contact your Plan Administrator to make sure your rollover qualifies.

For Roth 401(k) rollovers, please complete the below information. This information should have been provided by your rollover institution.

Year of First Roth 401(k) Contribution

Roth Contribution Basis (This is the non-taxable portion of your distribution.)

Person to Contact

Phone Number

Mailing Address

Suite No.

City

State

ZIP

Tax Information

- All of this distribution amount would be taxable to me if I did not roll it over.
- This rollover includes after-tax contributions in the amount of \$. The remainder would be taxable income to me if I did not roll it over.
- No part of this rollover is a minimum required distribution.
- No part of this rollover is a hardship withdrawal.
- All of this distribution is a Roth 401(k) rollover.

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Employee Authorization

I wish to contribute a single sum rollover in the amount of \$, which represents a distribution from another qualified retirement plan. **A check made payable to Transamerica, FBO "Reference Your Name" (e.g., Transamerica, FBO Jane Doe) is attached.** I understand the withdrawal restrictions that apply to these contributions.

Employee Signature

Date

Reminder: If you have not already completed an Enrollment/Change Form or Beneficiary Designation Form, please contact your Plan Administrator to designate a beneficiary or beneficiaries.

Plan Administrator Authorization

I authorize these rollover funds to be deposited into the Participant's account.

Plan Administrator Signature

Date

Investment Mix

Please invest my rollover contribution of approximately \$ as indicated below in whole percentage increments.

Asset Class	Fund	Code	Investment Election
Cash Equivalents	Transamerica Stable Value Option	1	<input type="text"/> %
Bond	Transamerica Bond Ret Opt	2	<input type="text"/> %
High Yield Bond	Transamerica High Yield Bond Ret Opt	27	<input type="text"/> %
Hybrid	Transamerica Balanced Ret Opt	7	<input type="text"/> %
Large/Mid Blend Equity	Fidelity VIP II Contrafund Inv Opt	61	<input type="text"/> %
Large/Mid Blend Equity	MFS Growth with Income Inv Opt	46	<input type="text"/> %
Large/Mid Blend Equity	Mutual Qualified Inv Opt	48	<input type="text"/> %
Large/Mid Blend Equity	Transamerica Core Equity Ret Opt	36	<input type="text"/> %
Large/Mid Blend Equity	Transamerica Equity Index Ret Opt	4	<input type="text"/> %
Large/Mid Growth Equity	AIM Capital Appreciation Ret Opt	12	<input type="text"/> %
Large/Mid Growth Equity	Putnam Vista Ret Opt	B1	<input type="text"/> %
Large/Mid Growth Equity	Transamerica Aggressive Growth Ret Opt	34	<input type="text"/> %
Large/Mid Growth			

Equity	Transamerica Equity Ret Opt	6	<input type="text"/> %
Large/Mid Growth Equity	Transamerica Growth Opportunities Ret Opt	35	<input type="text"/> %
Small Company Equity	Neuberger Berman Genesis Inv Opt	39	<input type="text"/> %
Global Equity	Oppenheimer Global Ret Opt	74	<input type="text"/> %
Specialty	Ivy Science & Technology Inv Opt	L8	<input type="text"/> %
	Total For All Investment Options		<input type="text"/> %